



The Parish Councillors of WEST ROW PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 13th December 2023 commencing at 7.00pm in the Church Hall on Church Lane

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

A G E N D A

WELCOME

- 1. Apologies for acceptance and absence.**
- 2. To receive member's declaration of interest and dispensations relating to items in this agenda.**
In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in **any items(s) on the agenda.**
- 3. Public Participation (10 minutes in total)**
 - (a) Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
 - (b) To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
 - (c) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.
- 4. Approval of Minutes**
 - (a) To approve the minutes of the meeting on the 15th November 2023 (**Paper A**)
- 5. External Reports**
 - (a) D/Cllr Colin Noble – Suffolk County Council. November report received and submitted to Councillors.
 - (b) D/Cllr Don Waldron – West Suffolk Council
 - (c) D/Cllr Mick Bradshaw – West Suffolk Council



- (d) Sqn Ldr Andy Bell – RAF Mildenhall
- (e) Community Policing Update – PC Peter Maxfield is the new Community Police Sergeant for our Parish. Any concerns or questions from the public, please inform the Parish Council.

6. Planning

- (a) Application for lawful development certificate for proposed or existing use or development – breach of condition 4 of N/74/9/M – occupation of lodge for 12 months of the year. Kingfisher 15 Isleham Marina, Fen Bank, West Row **(Paper B)**.
- (b) Planning application – boat jetty for personal use with decking. Alder Farm, Fen Bank Road, Mildenhall **(Paper C)**.
- (c) Planning application – variation of condition 2 of DC/23/0090/HH to allow use of amended materials for a. single storey side extension (demolition of existing extension) b. single storey rear extension (demolition of existing) c. detached garage d. 0.6 metre wall to front boundary with entrance gates. Captiv, Chapel Road, West Row IP28 8PA **(Paper D)**.
- (d) Planning application – change of use from agricultural land to cemetery including access, parking, and landscaping. Land north of Chapel Road, West Row **(Paper E)**.

7. Matters Relating to Governance

8. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st December 2023 **(Paper F)**.
- (b) Approval of November 2023 Bank Reconciliation **(Paper G)**.
- (c) Approval of November 2023 Deposit Account **(Paper H)**.

9. Matters Relating to Street Furniture/Amenity Provision

- (a) Report on Speed Indicator Device Findings. SID stats attached **(Paper I)**.
- (b) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel – Defer until end of year.
- (c) SCC Development.
- (d) Update on Storage Facilities – Ongoing.
- (e) Blue Plaques – Defer until 2024.
- (f) Shop Drove Footpath – Ongoing.
- (g) Building site at the entrance to Pott Hall Road – Ongoing.
- (h) New Cemetery.
- (i) Community Assets – Village Hall, Bowls Club & Amenities.
- (j) Overgrown foliage on public footpaths. 10th February 2024 village tidy up.
- (k) Grass Cutting – Village Hall.

10. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine.
- (b) Update on Neighbourhood Plan.



- (c) Warm Places Update – Expenses Update (**Paper J**).
- (d) 100 Club Update.

11. Allotment Matters

12. Events

- (a) 80th Anniversary End of WWII 2025.
- (b) D-Day 80 – 6th June 2024.
- (c) Christmas 2023.
- (d) RAF Mildenhall 90th Birthday.
- (e) Family Fun Afternoon 14th September 2023 – Village Hall.

13. Chair and Councillors' Reports/Suggestions (on the night)

14. Correspondence and Exchange of Additional Information (at the discretion of the Chair)

15. Date of next meeting

To confirm the date of the next meeting, scheduled for Wednesday 17th January 2024.

S Vale

Sharon Vale
Clerk to the Council

8th December 2023