



MINUTES

of the WEST ROW Parish Council meeting held on 15th February 2023 at 7pm in THE CHURCH HALL, WEST ROW

Present:

Cllr R Hamill
Cllr A Fisher
Cllr C Bebee
Cllr T Gooch-Taylor-Balls
Cllr A Goodenough
Cllr J Goodenough
Cllr L Doyle

In attendance: Sharon Vale - Parish Clerk, C/Cllr L Stanbury, Jordan Millward and 4 members of the Public.

1. Chairman's Welcome

Cllr R Hamill presided and welcomed all to the meeting. One minutes silence was held in memory of the earthquake victims in Turkey and Syria, and for the ongoing suffering of the people in Ukraine. Everyone present was informed that the meeting was being recorded under data protection policy.

2. Apologies for Absence

Apologies were received from Cllr M Peachey, D/Cllr C Noble, D/Cllr D Waldron and Sqn Ldr A Bell

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – None.
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None.



- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) – None.
- (d) To grant any request for dispensation as appropriate – None.

4. Public Participation (10 minutes in total)

A member of the public spoke about the planning application at The Orchard off Mildenhall Road and asked what the Parish Council could do. This was then discussed under Item 7 – Planning.

5. Approval of Minutes

- (a) To approve the minutes of the meeting on the 18th January 2023 (**Paper A**).
A motion to **APPROVE** the previous minutes was made and proposed by Cllr L Doyle and seconded by Cllr A Goodenough.

6. External Reports

To receive reports from both the County and District Councillors and RAF Mildenhall.

- (a) Sqn Ldr A Bell – RAF Mildenhall – Non-attendance. No report submitted.
- (b) D/Cllr D Waldron – Non-attendance. No report submitted.
- (c) C/Cllr L Stanbury – WSC annual budget meeting to be held next week. Council Tax Band D will be £192.00 per year. The rate has increase by £4.95.
- (d) D/Cllr C Noble – Non-attendance. No report submitted.

7. Planning

- (a) Household Planning Application – building of a. single storey side extension (demolition of existing extension) b. rear extension (demolition of existing extension) c. garage d. wall e. gates – Captiv, Chapel Road, West Row IP28 8PA (**Paper B**). **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr A Goodenough seconded.
- (b) Application for lawful development certificate for existing use or development – use of agricultural packing shed as residential unit – Horseferry Lodge, The Gravel, West Row IP28 8PE (**Paper C**). **APPROVED AND AGREED** Cllr A Goodenough proposed, and Cllr J Goodenough seconded.
- (c) Outline Planning Application – (all matters reserved) – a. nine dwellings b. garages and c. new access – The Orchard, Land Off Mildenhall Road, West



Row (**Paper D**). **OBJECT** for all same reasons submitted to WSC on 19th January 2023 - Cllr A Fisher proposed, and Cllr L Doyle seconded.

- (d) Planning Application - Planning Application – 10 dwellings with associated access and garages (following demolition of existing dwellings) – Land off Friday Street, West Row (**Paper E**). **APPROVED AND AGREED** Cllr T Gooch-Taylor Balls proposed, and Cllr C Bebee seconded.

8. Matters Relating to Governance

Election timetable was read out to all Councillors. Councillors were advised to download the Nomination Packs from WSC website. Receipt of nominations needs to be delivered by the Clerk to WSC on Tuesday 4th April. Clerk to make an appointment with WSC.

9. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 28th February 2023 (**Paper F**) – **APPROVED AND AGREED** Cllr A Goodenough proposed, and Cllr L Doyle seconded. Additional payments were added on the night.
- (b) Approval of January 2023 Bank Reconciliation (**Paper G**) **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr J Goodenough seconded.

10. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects – No update this month.
- (b) Report on Speed Indicator Device Findings – Hurdle Drove SID has been replaced.
- (c) Update on Footpath 30 along river at bottom of The Gravel – SCC have received some quotes for the riverbank repairs for FP30 and are deciding how to proceed.
- (d) Update on Footpath from Cricks Road into Church Road – No update this month.
- (e) Update on Brown Tourist signs along Cow and Sheep Drove – No update.
- (f) SCC Development – The Section 106 agreement has now been finalised and the planning permission itself will be issued shortly. The new pavement along Pott Hall Road will be required to be in place by around one-third of the way through the development and will be done by the developer. The link between Chapel Road and Cricks Road will be delivered by SCC. SCC have informed Cllr M Peachey that they have some further tests to carry out on the site over the coming months, and that the detailed plans will be available later in the year. The consultants/architects who got the project to the current stage have now gone and will be replaced by Lovell's (who are SCC's development partner). Cllr M Peachey is expecting to be formally introduced to the consultants/architects in the Spring.



- (g) Update on defibrillator – Defer.
- (h) Storage facilities – Cllr A Goodenough spoke to Mark at Park Farm regarding renting of a storage unit – nothing available as yet, and the cost would be £100 per month. Defer.
- (i) Notice Board – Church Green. Defer until next year.
- (j) Blue Plaques – Defer until next year.
- (k) Dog Mess Signs – Three signs to be placed near Lock House at Riverside Marina. Additional signs to be purchased for replacement or to add to around the village. Cllr C Bebee proposed, and Cllr L Doyle seconded. Closed.
- (l) Shop Drove Footpath – Clerk has heard back from Suffolk Highways who confirm that SCC are going to deliver some road planings and Alan Rolfe is going to spread them. Clerk to clarify this with Cllr M Peachey, Alan Rolfe, and Suffolk Highways
- (m) Building site at the entrance to Pott Hall Road – Clerk has heard back from WSC and our enquiry has been passed to planning enforcement.
- (n) St Peter's Church – Hedge Cutting. It was agreed that we continue with the current contractor GB Landscapes. Cllr A Fisher proposed, and Cllr A Goodenough seconded. Closed.
- (o) Village Hall – Storage and grass cutting. Clerk to speak with RH Landscapes to confirm number of cuts per year with regard to the playing fields. Defer to March.

11. Other Working Party Updates/Reports

- (a) Echo/Parish Magazine – Printing costs/comparisons were discussed, and it was agreed that we stay with Solopress.
- (b) Neighbourhood Plan – Progress meeting arranged for 22nd February at 7pm in the Church Hall.
- (c) Warm Places – Fish and Chip lunch has been well attended, and we will continue to do these lunches twice monthly.
- (d) 100 Club – 40 people have so far signed up. Draw took place and K & D Gallagher No. 40 was drawn. Prize money of £48.00 will be distributed.
- (e) Litter Pick – Arranged for Saturday morning 25th March. Everyone to meet at 10am in play park car park.

12. Allotment Matters

AGM to be held Tuesday 28th February 2023. Borehole and compost still in progress.



13. Events 2023

- (a) Coronation – Cllr C Bebee confirmed that the entertainer has provisionally been booked. The PA system at a cost of £150 is to be confirmed. Parish Council to charge each person £5.00 per ticket for food, and the Parish Council will subsidise the remaining cost. Approximately an additional £5.00. Cllr R Hamill will contact West Row Academy and find out if they would like to participate on the day. Community choir are happy to attend. West Suffolk College are also happy to volunteer with the help of setting up, car parking etc. Clerk to inform Johnathan Millward if we require their assistance.
- (b) Annual General Parish Meeting to be held on Wednesday 24th May 2023 alongside the Parish Council monthly meeting.

14. Chairman and Councillors' Reports/Suggestions (on the night)

15. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

Cllr R Hamill passed on correspondence from Lesley-Anne Keogh, Families and Communities Team Leader at WSC who congratulated the Parish Council on the success of the warm rooms.

Cllr A Goodenough asked if he could purchase plants for the memorial.

Thank you letter received from Terry Waters for the gift from the Parish Council.

The meeting then closed at 8:45pm